

GALLATIN AIRPORT AUTHORITY
Belgrade, Montana

Agenda for Regular Monthly Meeting to be held **Thursday, January 13, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held December 9, 2021
2. Public comment period
3. Consider Guaranteed Maximum Price – Schedule II of the Inline Baggage System Project
4. Consider request by Yellowstone Hangars, LLC to transfer the land lease on hangar SY2 to Josh Jones Construction and True North Partners, LLC as tenants in common.
5. Consider real estate transfer agreement and subsequent short term lease agreement with Grant and Amelia K. White for the purchase of property located at 1363 Timothy Lane, Belgrade, Montana
6. Parking and Curb Project Proposal Presentation
7. Report on passenger boardings and flight operations – Scott Humphrey
8. Report on CY 2021 Airline Traffic Results – Brian Sprenger
9. Airport Director’s Report – Brian Sprenger
10. Consider bills and approve for payment
11. Adjourn

Public comments are welcome on any agenda item

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Please note date change

Agenda for Regular Monthly Meeting to be held **Tuesday, February 15, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. FAA presentation of Wright Brothers Master Pilot Award to Greg Mecklenburg
2. Review and approve minutes of regular meeting January 13, 2022
3. Public comment period
4. Consider request by Big Sky Air Center to enter into an operating agreement to provide Aircraft Fuels and Oils Dispensing Service at BZN
5. Consider request by Skysigns to enter into a Specialized Commercial Flying Service, part (b) banner towing and aerial advertising
6. Consider real estate transfer agreement and subsequent short term lease agreement with Charles John Stump and Rae Lynn Stump for the purchase of property located at 1301 Timothy Lane, Belgrade, Montana
7. Consider request by Sharbert Enterprises for the Airport Authority to begin design of a new market concept in the B Concourse
8. Report on passenger boardings and flight operations – Scott Humphrey
9. Airport Director’s Report – Brian Sprenger
10. Consider bills and approve for payment
11. Adjourn

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Agenda for Regular Monthly Meeting to be held **Thursday, March 10, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open bids on North Apron Water and Sewer Improvements
2. Open bids on Commercial Apron Expansion and Overlay project
3. Review and approve minutes of regular meeting held February 15, 2022
4. Public comment period
5. Consider approval of Schedule II of the inline baggage system
6. Consider land acquisition priorities
7. Consider request by Doug S. Chapman to enter into a new commercial ground lease on hangar 91/113 and add Pamela C. Chapman to the new lease
8. Presentation of CY 2022 Airport Traffic Forecast
9. Proposed staffing plan for FY 2023 and FY 2024
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director’s Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, April 14, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held March 10, 2022
2. Public comment period
3. Consider request by Signature Aviation to expand and extend their master lease 30-years based on \$36.3 million in investment at BZN including 39,000 s.f. hangar, additional parking, contribution to expansion of the east ramp, fuel farm relocation and new Ground Support Equipment facility
4. Consider request by Reef Parking to increase their parking management fee by \$8,289.30 per month to provide increase staff and pay for employees
5. Consider request by Mr. Iven Rosheim to transfer the non-commercial land lease on hangar 61 to Mr. Terry Giovanini
6. Consider rate adjustment on various airport fees effective July 1, 2022
7. Air Traffic Control Update
8. Report on passenger boardings and flight operations – Scott Humphrey
9. Airport Director’s Report – Brian Sprenger
10. Consider bills and approve for payment
11. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, May 12, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held April 14, 2022
2. Public comment period
3. Consider request by Mr. Terry Giovanini to construct a 12' x 42' addition to hangar 61
4. Report on East Terminal Expansion Project
5. Consider preliminary budget for fiscal year 2023
6. ATC Update
7. Report on passenger boardings and flight operations – Scott Humphrey
8. Airport Director's Report – Brian Sprenger
9. Consider bills and approve for payment
10. Adjourn

Public comments are welcome on any agenda item

Following the regular meeting, a closed meeting will be held for the purpose of conducting the annual Airport Director performance review. Public comments on this topic, either verbal or written, in advance of the review are welcome.

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, June 9, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Open bids on 2022 Parking Lot Improvements project
2. Review and approve minutes of regular meeting held May 12, 2022
3. Public comment period
4. Consider request to extend the On-Airport Rental Car Concession two years as allowed by contract
5. Consider request by Summit Aviation to enter into an operating agreement to operate a Part 145 Repair Station
6. Consider request by Arlin's Aircraft Service to transfer the non-commercial land lease on hangars 15-19 and 23-27 to Meridian M500 Management LLC
7. Consider request by Meridian M500 Management LLC to construct a new 120' x 60' non-commercial hangar in the location of hangars 15-19 and 23-27
8. Report on Airport Concessions – Bert Hopeman
9. Report on East Terminal Expansion Project
10. ATC Update
11. Report on passenger boardings and flight operations – Scott Humphrey
12. Airport Director's Report – Brian Sprenger
13. Consider bills and approve for payment
14. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, July 14, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held June 9, 2022
2. Public comment period
3. Election of Officers
4. Consider request by Tim Linn for a variance on the artwork plaque for the “January Stearman”
5. Air Traffic Control Update
6. Report on passenger boardings and flight operations – Scott Humphrey
7. Airport Director’s Report – Brian Sprenger
8. Consider bills and approve for payment
9. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, August 11, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held July 14, 2022
2. Public comment period
3. Report on Audit Review Process – Matt Cope
4. Consider request by Covenant Commerce Global, LLC to transfer the non-commercial land lease on hangar SY6 to Rowley Aviation Montana Properties, LLC
5. Consider request by the Montana Chapter of the 99s to transfer the non-commercial land lease on hangar 56 to Summit Aviation, Inc.
6. Consider real estate transfer agreement with Daniel D. Korthas and Melanie H. Korthas for the purchase of property located at 1611 Tubb Road, Belgrade, Montana
7. Consider request by Northern Wings Aviation to construct a 22' x 23' addition to hangar 76
8. Report on preliminary FY 2022 operating and concession statistics
9. Air Traffic Control Update
10. Report on passenger boardings and flight operations – Scott Humphrey
11. Airport Director's Report – Brian Sprenger
12. Consider bills and approve for payment
13. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, September 8, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held August 11, 2022
2. Public comment period
3. Gallatin College Update – Ryan Haskins
4. Consider land acquisition priorities
5. Consider B Concourse Marketplace design
6. Consider request by Bridger Aerospace to construct a 4,375’ square foot addition to hangar SE2
7. Consider request by Element Terminal (West) to move forward on the west fuel farm
8. Consider request by SK Real Estate Holdings and 406 Aviation, LLC to transfer Operating and Commercial Land Lease Agreement on Hangar 6 to Bozeman Aviation Partners, LLC
9. Consider FY 2023 Airport Capital Improvement Plan (AIP)
10. Air Traffic Control Update
11. Report on passenger boardings and flight operations – Scott Humphrey
12. Airport Director’s Report – Brian Sprenger
13. Consider bills and approve for payment
14. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, October 13, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held September 8, 2022
2. Public comment period
3. East Terminal Expansion Update
4. Consider land acquisition priorities
5. Consider two-year extension to Ground Transportation Agreement with Karst Stage
6. Consider land lease rate adjustment effective July 1, 2023
7. Consider request by Dave and Shelly Williams to extend their occupancy at 1551 Tubb Rd an additional 6 months
8. Consider request by James & James, LLC to transfer the non-commercial land lease on hangar 164 to Centerline Holdings, LLC and for Centerline Holdings, LLC to construct a 600 square foot addition to hangar 164
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

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GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, November 10, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held October 13, 2022
2. Public comment period
3. Consider Audit Report
4. Consider recarpeting the ticket and upper lobbies
5. Continue consideration of land lease rate adjustment effective July 1, 2023
6. Consider request by ACW, LLC to lease Hangar 7 to Million Air
7. Consider request by Million Air to remodel Hangar 6
8. Consider request by Summit Aviation to lease Hangar 2/3 one year from 1/1/2023 through 12/31/2023
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

Public comments are welcome on any agenda item

GALLATIN AIRPORT AUTHORITY
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Agenda for Regular Monthly Meeting to be held **Thursday, December 8, 2022 at 2:00 p.m.**
in the Bridger Room at the Bozeman Yellowstone International Airport Terminal Building

1. Review and approve minutes of regular meeting held November 10, 2022
2. Public comment period
3. Consider Guaranteed Maximum Price by Martel Construction for the Market Place project
4. Consider request by Summit Aviation to approve the exterior materials for their northside project
5. Consider request by Ridgeline Aviation to approve the exterior materials for their northside project
6. Consider real estate transfer agreement with Triple Creek Land & Livestock, LLC for the purchase of property located at Chelsea Way, Belgrade, Montana
7. Consider real estate transfer agreement with Wayne D. and Kristine L. Glass for the purchase of property located at 1400 Timothy Lane, Belgrade, Montana
8. Consider request by Signature Aviation to construct a 2,000 s.f. building adjacent to Hangar ER2 and temporarily utilize a job trailer during construction
9. Report on passenger boardings and flight operations – Scott Humphrey
10. Airport Director's Report – Brian Sprenger
11. Consider bills and approve for payment
12. Adjourn

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